

VOLUNTEER NEWSLETTER

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Weekly Schedules

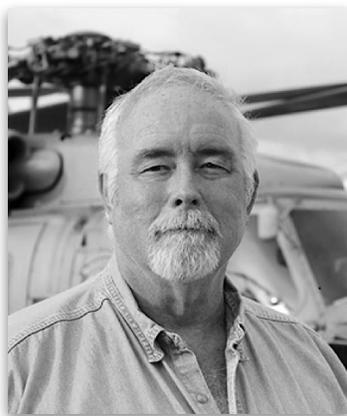
The schedules for the next two weeks are attached. Please review them and let me know if you will be out on vacation anytime soon.

Base Access for Volunteer Dinner

As you know, our volunteer dinner will be held on Friday, April 12th. I have attached the event flyer here. If you are planning to bring a guest who does not have base access, we will need their paperwork in by no later than **Wednesday, March 27th**. I have attached the necessary application - all highlighted fields must be completed. Feel free to reach out with any questions!

All-Hands Meeting

We will hold an all-hands staff meeting next Friday, March 22nd at 8:00 AM in our theater. All volunteers are welcome to attend.



Sad News

A Note from our Executive Director, Elissa Lines

Aloha. Today is a sad day for our museum. We received a surprise call this morning notifying us of the passing of Burl Burlingame. We are saddened and filled with a sense of loss. Burl has been part of the museum team for many years. From the early grassroots days when our museum was a vision, to the day the

museum opened in 2006, through his very last days, Burl was personally and professional engaged in our impact. May we remember him well and all that he did here.

Mahalo,
Elissa

Time Tracking

New Program to be Implemented Soon

We have found a new time tracking program, Track it Forward, and will be working with an on-boarding team to set it up for our use over the next week or so. Once it is ready for us, I will set up a training for all volunteers to learn how to use the new program. I think it will fit our needs well and is very user friendly. Please keep an eye on your email over the next week for training information.

